

STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

February 12, 2025

TOPIC: System Procedures

PRESENTED BY:

Angela Gramse, General Counsel

RELATIONSHIP TO THE STRATEGIC PLAN:

Transform the student experience; Transform our own workforce experience; Create education without barriers through transformational partnerships; Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

EXPLANATION:

The Board determines policies for the System, including its Community Colleges. The Chancellor adopts procedures as necessary to implement Board policies.

The following System Procedures (SPs) have been adopted, revised, or repealed as part of our five-year review cycle and/or to conform with new or updated laws:

- SP 3-10c, Employment of Foreign Nationals (*Revised and Renumbered* from SP 3-05a)
 - Five-year review
- SP 4-60a, Acceptable Identification Process for Student Services Transactions (*Revised*)
 - Non-substantive, editorial, and conforming edits
- SP 6-10b, Access and Authentication (*Revised*)
 - Audit compliance update
- SP 8-190a, Accounts Receivable Collections (*New*)
 - Replaced exhibit in revised BP (10.09.24), outlining AR Collections rules
- SP 19-40b, Emergency Operations and Management Planning (*Revised*)
 - Updated with new communicable disease requirements
- SP 19-60a, Civil Rights and Sexual Misconduct Resolution Process (*Reaffirmed*)
 - Reaffirmed 2023 version due to court vacatur of 2024 Title IX revisions

All Board Policies and System Procedures can be accessed on the System website; [CCCS Policies and Procedures](#), under the Board & Governance page.

Official copies of System Procedures are maintained in the Office of Legal Affairs. If you have any questions regarding the aforementioned procedures, please contact Angie Gramse.

RECOMMENDATION:

Informational only. No Board action required.

ATTACHMENT(S):

None